



# CUSTOMER SPRING INBOARD CHECKLIST

LAUNCH DATE: \_\_\_\_\_

**WE MOVE  
YES NO**

KEYS \_\_\_\_\_

CUSTOMER \_\_\_\_\_ SIZE/MAKE/MODEL/YEAR: \_\_\_\_\_  
PHONE: \_\_\_\_\_ NAME/REG NUMBER: \_\_\_\_\_  
SLIP: \_\_\_\_\_ @ \_\_\_\_\_ ENGINE: \_\_\_\_\_ HOURS: \_\_\_\_\_  
ENGINE S/N \_\_\_\_\_

REMOVE WRAP, INSTALL CANVAS

### SERVICE BATTERIES

- VISUAL INSPECTION FOR CRACKS/CORROSION
- CLEAN TERMINALS AND SPRAY WITH CRC
- TOP OFF WITH WATER, IF APPLICABLE
- CONNECT TO CHARGER
- LOAD TEST (YEAR \_\_\_\_\_)

START: \_\_\_\_\_ FINISH: \_\_\_\_\_

### COMMISSION ENGINE (& GENERATOR)

- VISUAL INSPECTION OF ENGINE AND SURROUNDING AREA
- CHECK FLUID LEVELS
- OPEN VALVES
- CHECK SEAWATER PUMP
- PRIME SEAWATER PUMP
- INSPECT RUDDER PORTS & STUFFING BOXES
- PERFORM BATTERY SERVICE (SEE ABOVE)

START: \_\_\_\_\_ FINISH: \_\_\_\_\_

### GAS ENGINE TUNE-UP

- VISUAL INSPECTION OF ENGINE AND SURROUNDING AREA
- REPLACE SPARK PLUGS
- REPLACE SPARK PLUG WIRES (YEAR \_\_\_\_\_)
- REPLACE CAP AND ROTOR
- REPLACE FUEL FILTER
- REPLACE FUEL WATER SEPARATOR
- CHECK TRANSMISSION FLUID LEVEL
- LUBRICATE ALL GREASE POINTS
- INSPECT ALTERNATOR BELT

INSPECT FUEL LINES AND COMPONENTS

CHECK STUFFING BOX FOR LEAKS

REPLACE IAC MUFFLER

INSPECT THERMOSTAT

CHECK HOSES/CLAMPS

CHECK PULLEYS

CHECK STUFFING BOX FOR LEAKS

INSPECT RUDDER PORTS & STUFFING BOXES

CHECK ENGINE FOR PROPER OPERATING RPM @ WOT \_\_\_\_\_

BAY TEST AND TIE UP IN SLIP

START: \_\_\_\_\_ FINISH: \_\_\_\_\_

### DIESEL ENGINE TUNE-UP

- VISUAL INSPECTION OF ENGINE AND SURROUNDING AREA
- INSPECT BLOCK, MANIFOLD, AND OIL PAN FOR LEAKS AND HEAT SPOTS
- REPLACE PRIMARY AND SECONDARY FUEL FILTERS
- REPLACE ENGINE ZINCS
- CHECK HOSES/CLAMPS, PULLEYS, AND BELTS
- CHECK ALIGNMENT OF BELTS AND PULLEYS
- CHECK TRANSMISSION FLUID LEVEL
- CHECK STUFFING BOX FOR LEAKS
- INSPECT RUDDER PORTS & STUFFING BOXES
- CHECK SEALS ON FUEL INJECTORS AND LINES
- LUBRICATE ALL GREASE POINTS
- CHECK ENGINE FOR PROPER OPERATING RPM @ WOT \_\_\_\_\_
- BAY TEST AND TIE UP IN CUSTOMER'S SLIP

START: \_\_\_\_\_ FINISH: \_\_\_\_\_

SEE NOTES



# SPRING INBOARD CHECKLIST

LAUNCH DATE: \_\_\_\_\_

CUSTOMER \_\_\_\_\_  
PHONE: \_\_\_\_\_

SIZE/MAKE/MODEL/YEAR: \_\_\_\_\_  
NAME/REG NUMBER: \_\_\_\_\_

## GENERATOR TUNE-UP

- INSPECTION OF GEN AND SURROUNDING AREA
- INSPECT ELECTRICAL CONNECTIONS, TIGHTEN, AND CLEAN AS NEEDED
- INSPECT COOLING HOSES AND TIGHTEN CLAMPS
- OIL & FILTER CHANGE
- REPLACE SPARK PLUG
- REPLACE FUEL FILTER
- REPLACE IMPELLER

START: \_\_\_\_\_ FINISH: \_\_\_\_\_

## RAW WATER PUMP

- REPLACE FRONT HALF OF PUMP
- REPLACE ENTIRE PUMP
- REBUILD**

- INSPECT HOUSING
- REPLACE IMPELLER
- INSTALL NEW O-RING
- LUBE IMPELLER
- SEAL O-RING
- CHECK SHAFT BEARINGS
- CHECK SHAFT SEAL FOR LEAKS

START: \_\_\_\_\_ FINISH: \_\_\_\_\_

## ENGINE OIL & FILTER CHANGE

- BRING ENGINE UP TO TEMPERATURE
- LAY DOWN ABSORBENT PADS
- DRAIN OLD OIL
- VISUALLY INSPECT OLD OIL - **OK / NG**
- REMOVE OIL FILTER
- WRITE DATE AND HOURS ON NEW FILTER AND REPLACE
- REPLACE ENGINE OIL

START: \_\_\_\_\_ FINISH: \_\_\_\_\_

## COMMISSION WATER SYSTEM (& AC)

- RECONNECT WATER HEATER
- TURN ON ALL FAUCETS AND SHOWERS TO DRAIN ANTIFREEZE FROM SYSTEM
- FILL FRESH WATER TANK WITH WATER
- RUN FAUCETS AGAIN UNTIL FAUCETS RUN CLEAR
- TURN ON AC, PRIME, IF NEEDED, MAKE SURE IT PUMPS  
START: \_\_\_\_\_ FINISH: \_\_\_\_\_

## COMMISSION SEAKEEPER

- INSPECT BOLTS, GASKETS, & HOSES
- INSPECT ELECTRICAL CONNECTIONS, VOLTAGE, POLARITY & CHECK FOR ALARMS
- CHECK COOLING SYSTEM, GLYCOL LEVEL, GLYCOL PUMP, & SEAWATER PUMP
- CHECK ZINC  
START: \_\_\_\_\_ FINISH: \_\_\_\_\_

## REPLACE ZINCS

- REMOVE OLD ANODES (DO NOT PLACE ON GROUND)
- CLEAN AND LUBRICATE MOUNTING SURFACE
- INSTALL NEW ANODES & DISPOSE OF USED ANODES  
START: \_\_\_\_\_ FINISH: \_\_\_\_\_

## REMOVE PROP - PORT / STBD

- REMOVE PROP
- INSPECT CUTLASS BEARING
- INSPECT KEYWAY
- STORE PROP NUT & WASHER ON SHAFT
- TAG PROP WITH CUSTOMER'S INFO
- GIVE PROP TO PARTS MANAGER TO SEND OUT OR LEAVE PER CUSTOMER INSTRUCTIONS  
START: \_\_\_\_\_ FINISH: \_\_\_\_\_

## REINSTALL PROP - PORT / STBD

- INSPECT SHAFT
- INSTALL PROP AND BOTH NUTS
- REINSTALL OR REPLACE COTTER PIN  
START: \_\_\_\_\_ FINISH: \_\_\_\_\_

TIED UP IN SLIP BY: \_\_\_\_\_  
DATE: \_\_\_\_\_



LAUNCH DATE: \_\_\_\_\_

CUSTOMER \_\_\_\_\_

SIZE/MAKE/MODEL/YEAR: \_\_\_\_\_

PHONE: \_\_\_\_\_

NAME/REG NUMBER: \_\_\_\_\_

SLIP: \_\_\_\_\_ @ \_\_\_\_\_

ENGINE TYPE AND S/N \_\_\_\_\_

## CUSTOMER REQUESTS & MECHANIC'S NOTES

Area with horizontal dotted lines for notes.

NAME \_\_\_\_\_ DATE \_\_\_\_\_